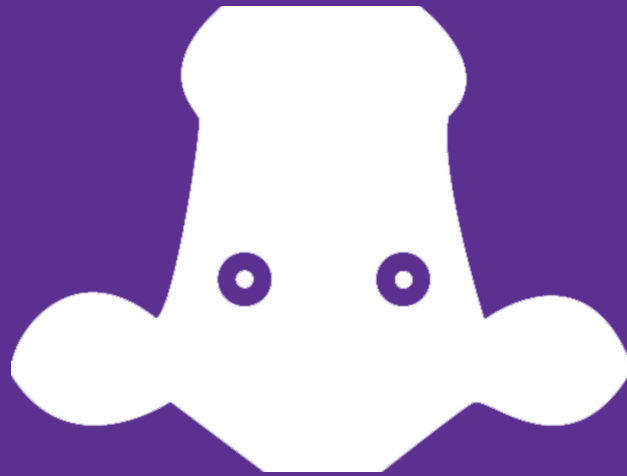


JOIN THE HERD



FESTIVAL TECHNICAL MANAGER EDINBURGH FESTIVAL FRINGE

Rate of Pay:	Dependent of scope of work
Dates of Work:	Mid April - 1 September 2023
Reports To:	Underbelly Production Manager
Responsible For:	Technical Staff
Location:	Edinburgh (remote initially)
Contract Type:	Fixed Term
Closing Date:	Recruitment ongoing

ABOUT UNDERBELLY

Underbelly is a UK-based live entertainment company. Our events and festivals division operates one of the largest operations at the Edinburgh Festival Fringe. With almost 150 shows, 2022 saw over 420,000 tickets sold across its 19 venues and 4 sites – Bristo Square, George Square, Cowgate and Circus Hub.

ROLE

- Coordinating the technical requirements of visiting companies/shows to work within the limits of the venues.
- Coordinating the visiting company get-in and technical rehearsal schedule.
- Coordinating visiting company ce-rig and load out schedule.
- Arrange or advise in the arrangement of additional equipment that companies may need over and above the standard provision of the venue.
- Overseeing technical staff during venue set-up and de-rig.
- Liaising with Underbelly Production Manager and Technical Manager to devise venue load in, build and de-rig schedule
- Managing the installation and subsequent removal of lighting, sound, audio visual & stage equipment in performance venues.
- Managing technical staff.
- Supporting technical staff during operational period.
- Overseeing daily operation of venues.
- Keeping track of information pertaining to shows, including turnaround notes, cue sheets and any other paperwork required.
- Keeping track of technical staff working hours and time sheets.
- Ensuring that all backstage facilities and equipment are maintained to the highest standard.
- Ensuring health and safety standards are adhered to by technical staff and visiting companies and report any issues to management.



PERSON SPECIFICATION

- An extensive range of experience working with lighting, sound, audio visual and stage equipment.
- Excellent working knowledge of programming of lighting and sound desks.
- Good working knowledge of rigging practices.
- Good working knowledge of construction for theatre and events.
- Good working knowledge of health and safety in a theatrical environment.
- Excellent leadership skills.
- Excellent team work skills.
- Excellent organisational skills.
- Excellent problem solving skills.
- Excellent communication skills.

STAFF BENEFITS

- Free entry to shows at Underbelly venues
- 25% discount at Underbelly bars
- Staff social events

SCOPE OF WORK

Festival Technical Managers will be required to be available for both pre-production and operational periods.

For the pre-production period, the successful candidates can work in Underbelly's offices in London or Edinburgh, or remotely.

During the build, operational and strike periods, the role is full-time, based onsite in Edinburgh.

The time required will vary on the complexity of the venue/venues and the final programme of shows in them.



EQUAL OPPORTUNITIES

Underbelly is committed to reducing its environmental impacts in its everyday operations. We are also committed to maintaining the open-access policy of Underbelly. We are an equal opportunity employer and welcome applications from all sectors of the community.

It is the policy of Underbelly to ensure that no job applicant or employee receives less favourable treatment on the grounds of age, disability, sex, sexual orientation, race, religion or belief, gender reassignment, marriage or civil partnership, pregnancy or maternity, or is disadvantaged by conditions or requirements that cannot be shown to be justifiable.

We expect employees to support these commitments and to assist in their realisation.

SCHEDULE

Pre-production period	Mid April - 16th July	Part-time, working remotely
Operational period	17th July - 1st September	Full-time, working onsite in Edinburgh

HOW TO APPLY

Apply here: [HTTPS://UNDERBELLY.TEAMDETAILS.COM/OPPORTUNITY/235](https://underbelly.teamdetails.com/opportunity/235)

If you would like to discuss anything before applying please call 020 7307 8480 or email jobs@underbelly.co.uk