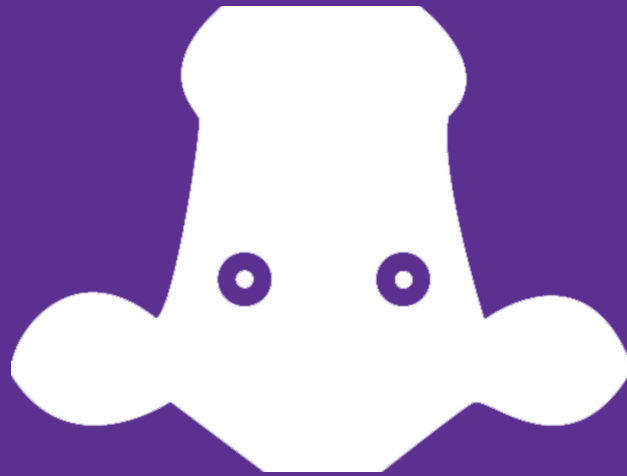


# JOIN THE HERD



## VENUE STAGE MANAGER EDINBURGH FESTIVAL FRINGE

**Rate of Pay:** £14.00/hr

---

**Dates of Work:** 24 July - 30 August 2023

---

**Reports To:** Technical Manager

---

**Location:** Edinburgh

---

**Contract Type:** Fixed Term

---

**Closing Date:** Recruitment ongoing

# ABOUT UNDERBELLY

Underbelly is a UK-based live entertainment company. Our events and festivals division operates one of the largest operations at the Edinburgh Festival Fringe. With almost 150 shows, 2022 saw over 420,000 tickets sold across its 19 venues and 4 sites – Bristo Square, George Square, Cowgate and Circus Hub.

## ROLE

- Installing and subsequent removal of stage equipment in performance venues.
- Welcoming visiting companies, assisting with their technical rehearsals.
- Assisting in daily turnarounds between shows.
- Acting as show stage manager as required.
- Keeping full record of all information pertaining to shows, including turnaround notes, cue sheets and any other paperwork required.
- Ensuring that all backstage facilities and equipment are maintained to the highest standard.
- Ensuring health and safety standards are adhered to by visiting companies and report any issues to management.

## PERSON SPECIFICATION

- Experience of working as a stage manager in a professional environment, preferably in a festival setting.
- Good working knowledge of health and safety in a theatrical environment.
- Excellent problem solving skills.
- Excellent communication skills.
- Comfortable working at height.

## STAFF BENEFITS

- Free entry to shows at Underbelly venues
- 25% discount at Underbelly bars
- Staff social events





## EQUAL OPPORTUNITIES

Underbelly is committed to reducing its environmental impacts in its everyday operations. We are also committed to maintaining the open-access policy of Underbelly. We are an equal opportunity employer and welcome applications from all sectors of the community.

It is the policy of Underbelly to ensure that no job applicant or employee receives less favourable treatment on the grounds of age, disability, sex, sexual orientation, race, religion or belief, gender reassignment, marriage or civil partnership, pregnancy or maternity, or is disadvantaged by conditions or requirements that cannot be shown to be justifiable.

We expect employees to support these commitments and to assist in their realisation.

## SCHEDULE

The period of this contract is from 24th July - 30th August 2023.

Working in one of our larger venues, you will be working on a rota with another Venue Stage Manager in your venue. You will get a minimum of 2 days off but should be able to work for the entire period.

## HOW TO APPLY

Apply here: [HTTPS://UNDERBELLY.TEAMDETAILS.COM/OPPORTUNITY/225](https://underbelly.teamdetails.com/opportunity/225)

If you would like to discuss anything before applying please call 020 7307 8480 or email [jobs@underbelly.co.uk](mailto:jobs@underbelly.co.uk)